

Hustisford School District

District Office

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-8109

Jr./Sr. High School

845 S. Lake St. · P.O. Box 326
Hustisford, WI 53034
(920) 349-3261

John Hustis Elementary

600 S. Hustis. St · P.O. Box 386
Hustisford, WI 53034
(920) 349-3228

Heather Cramer

District Administrator

Clint Bushey

Principal

Margaret Bell

Principal

John Kiefer

Director Financial Services

Terri Kreitzman

Director of Special Education

Personnel and Policy Committee Minutes from Monday, November 4, 2019

The **Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, November 4, 2019, at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

Present: Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- Job Descriptions—The committee began working on the updated job description for athletic director.
- Vaping/Tobacco Use Policy—The committee discussed the current district policy on vaping and use of e-cigarettes. Mrs. Cramer will follow-up with Neola in regards to updates.
- Policy Updates—Review for First Reading for Board of Education—The committee discussed the policy review and first reading at the board meeting. The committee recommended that the final reading of the updated policies be placed on the November board meeting.
- Personnel Update—Mrs. Cramer provided information to the committee on various personnel pieces that are being worked on.
- FFA Extended Summer Contract—Mrs. Cramer reported that Ms. Essock provided an outline of her summer duties. The committee asked Mrs. Cramer to contact surrounding districts to find out how they handle summer contracts for FFA.
- Summer 2020 Spanish Trip—Mrs. Cramer updated the committee that Ms. Anglemyer will be presenting information to the board in November regarding the 2020 Spanish trip to Costa Rica.
- FFA Leadership Workshop—Mrs. Cramer updated the committee that a group of three FFA students will be traveling to Wisconsin Dells on November 15-16 for a leadership convention. The board will look to approve at the November board meeting.